LEGAL SERVICES BOARD

Legal Services Board

Board meeting 2019: Board papers

Date: **22 October 2019**
Time: **10:15 – 14:30**

Venue: **Hedley Suite, Sandyford Building, Northumbria University**

For more information contact:
Steph North | Corporate Governance Manager

LEGAL SERVICES BOARD
Agenda

Date: 22 October 2019 **Time**: 10:15 **Venue**: Northumbria University

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, David Eveleigh, Marina Gibbs, Ian Hamer, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Caroline Wallace (Strategy Director), Danielle Viall (General Counsel), Holly Perry (Head of Corporate Services), Steph North, (Corporate Governance Manager - minutes), Chris Nichols (Director of Policy and Regulation)
Apologies:	Melanie Stewart
Attendance for agenda items:	Steve Brooker (items 6, 14-15)
External attendance:	Ed Nally (by phone) and Geraldine Newbold (item 14), Sarah Morse, Editor, International Journal on Public Legal Education (item 15)
Observers:	Steve Brooker, Sarah Chambers (item 15), Margie McCrone, Huw Penson, Gabrielle Stewart and Steve Violet (until 12:45)

PRIVATE SESSION **Board members attendance only**				
				10:15 (30 mins)
Item		**Action**	**Speaker**	**Timing**
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	10:45 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (19) 45**	Note and comment	MH	10:50 (15 mins)
4.	Feedback from ongoing competence stakeholder event **Oral**	Discuss	MH	11:05 (10 mins)
5.	SQE next steps **Paper (19) 46**	Discuss	CN	11:15 (20 mins)
6.	Plan for the development of the 2021-24 strategy **Paper (19) 47**	Discuss	SB/CW	11:35 (20 mins)
7.	Plans for stakeholder survey **Paper (19) 48**	Note	CW	11:55 (10 mins)
8.	Finance Report to 30 September 2019 **Paper (19) 49**	Consider	MH	12:05 (5 mins)
9.	Report of the 1 October 2019 ARAC meeting (**Oral)**	Note	Chair of ARAC	12:10 (10 mins)
10.	Recommendation to appoint a new member to the RNC **Paper (19) 50**	Approve	LSB Chair	12:20 (5 mins)
11.	Minutes of the previous meeting – 16 September 2019	Approve	Chair	12:25 (5 mins)

12.	Board action tracker	Note		
13.	Forward look *Draft agenda for next Board meeting attached*	Consider		
14.	Solicitors Disciplinary Tribunal budget 2020 **Paper (19) 51**	Approve	GN / EN	12:30 (20 mins)
	Sandwich lunch (15 mins) followed by tour of university law school facilities (Sandyford Building, West campus)			12:50 (55 mins)
15.	External Board speaker – Sarah Morse	Note	SM	13:45 (40 mins)
16.	Reflections	Consider	Chair	14:25 (5 mins)
17.	AOB	Note	Chair	
	CLOSE			

Date and Time of Next Meeting: 26 November 2019 at 10:30
Venue: LSB offices, The Rookery, Dyott Street, WC1