Legal Services Board
Board meeting 2021: Agenda

Date:	**30 November 2021**
Time:	**10:30 – 14:30**

Venue: **Franks/Steel Room – Wellcome Collection**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
Agenda

Date: 30 November 2021 **Time**: 10:30 **Venue**: Wellcome Collection

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Ian Hamer, Gary Kildare, Flora Page, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Ethan Fleming (Corporate Manager – minutes), Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Paul Nezandonyi (Head, Communications and Engagement), Holly Perry (Director, Enabling Services), Jenny Prior (Corporate Governance Manager), Chris Nichols (Director, Policy and Regulation), Danielle Viall (General Counsel)
Apologies:	N/a
Attendance for agenda items:	Aisling O'Connell (Regulatory Policy Manager) David Fowlis (Regulatory Policy Manager) Steve Violet (Regulatory Policy Manager) Margie McCrone (Regulatory Policy Manager)
External attendance:	OLC attendees: Elisabeth Davies (Chair) Paul McFadden (Chief Ombudsman) Sandra Strinati (COO) Michael Letters (Head of Finance) Martin Spencer (Board Member)
Observers:	Tania Hardcastle

PRIVATE SESSION **Board members attendance only**				
Catch-up and intelligence sharing				10:30 (30 mins)
Item		**Action**	**Speaker**	**Timing**
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (21) 57**	Note and comment	MH	11:05 (20 mins)
4.	LSB Draft Business Plan and budget 2022/23 **Paper (21) 58**	Approve	AOC	11:25 (20 mins)
5.	Regulatory Framework review – emerging thinking **Paper (21) 59**	Approve	DF	11:45 (20 mins)
6.	Ongoing Competence Policy Proposals – sign off for consultation **Paper (21) 60**	Approve	CN	12:05 (20 mins)
7.	Review of Rules/Guidance for alterations to regulatory arrangements **Paper (21) 61**	Approve	SV	12:25 (10 mins)
Lunch break – 12:35 – 13:00				
8.	OLC draft budget 2022/23 and mid-year stocktake (reviewing progress on performance) **Paper (21) 62**	Approve	OLC	13:00 (45 mins)

9.	Corporate Risk Register **Paper (21) 63**	Approve	JP	13:45 (10 mins)
By consent:				
10.	Finance Report to 31 October 2021 **Paper (21) 64**	Note	Chair	13:55 (15 mins)
11.	Board Effectiveness Action Plan **Paper (21) 55**	Approve		
12.	Corporate Governance Manual **Paper (21) 56**	Approve		
13.	ARAC Report	Note		
14.	Minutes of the previous meeting – 26 October 2021	Note		
15.	Board action tracker	Approve		
16.	Papers circulated out of committee since last meeting: • Paper (21) 53 – Reappointment of OLC and LSCP members • Paper (21) 54 – Quarterly Performance Report • Paper (21) 55 – Board Effectiveness Action Plan • Paper (21) 56 - Corporate Governance Manual *Available on request*	Note		
17.	Forward look *Draft agenda for next Board meeting attached*	Note		
18.	AOB	Consider		
19.	Wrap up and summary	Note		
Close 14:10				

Date and Time of Next Meeting: 25 January 2022 at 10:30
Venue: via Teams