LEGAL SERVICES BOARD

Legal Services Board
Board meeting 2022: Agenda

Date: **22 March 2022**
Time: **13:00 – 17:00**

Venue: **Waldo Williams Suite – Friends House**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
DRAFT Agenda

Date: 22 March 2022 **Time**: 13:00 **Venue**: Friends House

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Ian Hamer, Gary Kildare, Flora Page, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Ethan Fleming (Corporate Governance Manager – minutes) Stuart Hamill (Head, Finance and IT), Paul Nezandonyi (Head, Communications and Engagement), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	Angela Latta (Head, Performance and Oversight)
Attendance for agenda items:	Aisling O'Connell, Robin Geddes, Margie McCrone, David Fowlis
External attendance:	Elisabeth Davies, Paul McFadden, Sandra Strinati
Observers:	Natalie Donaldson

PRIVATE SESSION **Board members attendance only**				
Catch-up and intelligence sharing				13:00 (30 mins)
Item		**Action**	**Speaker**	**Timing**
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	13:30 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (22) 10**	Discuss	MH	13:35 (20 mins)
4.	Final LSB Business Plan 2022/23 **Paper (22) 11**	Agree	AOC/SH	13:55 (15 mins)
5.	OLC Budget Application 2022/23 **Paper (22) 12**	Agree	SB	14:10 (30 mins)
Break – 14:40 – 15:15				
6.	Regulatory performance review – draft proposals for consultation **Paper (22) 13**	Agree	DF/MM	15:15 (20 mins)
7.	Consumer Empowerment – Statement of Policy **Paper (22) 14**	Agree	RG	15:35 (15 mins)
8.	ARAC update: • Report of 8 March 2022 meeting (**oral**)	Note and Agree	ARAC Chair	15:50 (10 mins)

	• Annual report of ARAC 2021/22 **Paper (22) 15**			
9.	RNC update • Report of 1 February 2022 meeting (*minutes previously circulated*) • Annual report of RNC 2021/22 **Paper (22) 16**	Note and Agree	RNC Chair	16:00 (5 mins)
10.	Appointment of Senior Independent Director **Paper (22) 17**	Agree	Chair	16:05 (10 mins)
By consent:				
11.	Finance Report to 28 February 2022 **Paper (22) 18**	Note	Chair	16:15 (10 mins)
12.	Minutes of the previous meeting – 1 March 2022	Note		
13.	Board action tracker	Approve		
14.	Papers circulated out of committee since last meeting: N/a *Available on request*	Note		
15.	Forward look *Draft agenda for next Board meeting attached*	Note		
16.	AOB	Discuss		
17.	Michael Smyth end of Board term - reflections **Oral**	Note	MS	16:25 (15 mins)
18.	Wrap up and reflections	Note	Chair	16:40 (5 mins)
PRIVATE SESSION **Board members attendance only**				
SID-led discussion with Board on Chair's performance				16:45 (15 mins)
Close 17:00				

Date and Time of Next Meeting: 26 April 2022 at 10:30am
Venue: Teams