Legal Services Board
Board meeting 2022: Agenda

Date: **22 March 2022**
Time: **13:00 – 17:00**

Venue: **Waldo Williams Suite – Friends House**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
DRAFT Agenda

Date: 22 March 2022 **Time**: 13:00 **Venue**: Friends House

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Ian Hamer, Gary Kildare, Flora Page, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Ethan Fleming (Corporate Governance Manager – minutes) Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Paul Nezandonyi (Head, Communications and Engagement), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	
Attendance for agenda items:	Aisling O'Connell, Robin Geddes
External attendance:	Berenice Groves - Deputy CE/COO at the Royal Chesterfield Hospital [TBC], OLC
Observers:	Natalie Donaldson

PRIVATE SESSION **Board members attendance only**				
Catch-up and intelligence sharing				13:00 (30 mins)
Item		**Action**	**Speaker**	**Timing**
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	13:30 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (22) XX**	Discuss	MH	13:35 (20 mins)
4.	Final LSB Business Plan 2022/23 **Paper (22) XX**	Agree	AOC/SH	13:55 (15 mins)
5.	OLC Budget 2022/23 **Paper (22) XX**	Agree	SB	14:10 (45 mins)
Break – 14:55 – 15:15				
6.	Consumer Empowerment – Statement of Policy **Paper (22) XX**	Agree	RG	15:15 (20 mins)
7.	ARAC update: • Report of 8 March 2022 meeting (**oral**) • Annual report of ARAC 2021/22 **Paper (22) XX**	Note and Agree	ARAC Chair	15:35 (10 mins)
8.	RNC update • Report of 1 February 2022 meeting (*minutes previously circulated*)	Note and Agree	RNC Chair	15:45 (5 mins)

	• Annual report of RNC 2021/22 **Paper (22) XX**			
9.	Appointment of Senior Independent Director **Paper (22) XX**	Agree	Chair	15:50 (10 mins)
By consent:				
10.	Finance Report to 28 February 2021 **Paper (22) xx**	Note	Chair	16:00 (10 mins)
11.	Minutes of the previous meeting – 1 March 2022	Note		
12.	Board action tracker	Approve		
13.	Papers circulated out of committee since last meeting: • Paper (22) xx – *Available on request*	Note		
14.	Forward look *Draft agenda for next Board meeting attached*	Note		
15.	AOB	Discuss		
16.	Michael Smyth End of Board Term Reflections **Oral**	Note	MS	16:10 (15 mins)
17.	Wrap up and reflections	Note	Chair	16:25 (5 mins)
Close 16:30				

Date and Time of Next Meeting: 26 April 2022 at 10:30am
Venue: Teams