Legal Services Board
Board meeting 2022: Agenda

Date: **1 March 2022**
Time: **10:30 – 14:30**

Venue: **Teams**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
DRAFT Agenda

Date: 1 March 2022 **Time**: 10:30 **Venue**: Teams

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Ian Hamer, Gary Kildare, Flora Page, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Ethan Fleming (Corporate Governance Manager – minutes), Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Paul Nezandonyi (Head, Communications and Engagement), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	
Attendance for agenda items:	Margie McCrone, David Fowlis
External attendance:	
Observers:	Natalie Donaldson

PRIVATE SESSION **Board members attendance only**				
Catch-up and intelligence sharing				10:30 (30 mins)
STRATEGY SESSION				
Item		**Action**	**Speaker**	**Timing**
1.	Second research data digest		SB	11:00 (15 mins)
2.	Improving the Capability of Regulators		MH	11:15 (45 mins)
Board meeting				
3.	Welcome and apologies	Note	Chair	12:00 (5 mins)
4.	Declarations of interest relevant to the business of the Board			
5.	Regulatory performance review (consultation review) **Paper (22) XX**			12:05 (30 mins)
By consent:				
6.	Finance Report to 31 January 2022 **Paper (22) XX**		Chair	12:35 (10 mins)
7.	Health and Safety Policy **Paper (22) XX**			
8.	Minutes of the previous meeting – 30 November 2021	Note		
9.	Board action tracker	Approve		

10.	Papers circulated out of committee since last meeting: • Paper (21/22) xx – *Available on request*	Note		
11.	Forward look *Draft agenda for next Board meeting attached*	Note		
12.	AOB	Consider		
13.	Wrap up and summary	Note		
Close 12:45				

Date and Time of Next Meeting: 22 March 2022 at 13:00 – 17:00
Venue: TBC – In Person