LEGAL SERVICES
BOARD

Legal Services Board
Board meeting 2022: Agenda

Date:	**25 January 2022**
Time:	**10:30 – 14:30**
Venue:	**Via Teams**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
DRAFT Agenda

Date: 25 January 2022 **Time**: 10:30 **Venue**: Via Teams

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Ian Hamer, Gary Kildare, Flora Page, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Ethan Fleming (Corporate Governance Manager – minutes) Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), , Paul Nezandonyi (Head, Communications and Engagement), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	
Attendance for agenda items:	Craig Wakeford, Aisling O'Connell
External attendance:	JP Heaney, Melanie Knight - OPBAS
Observers:	

PRIVATE SESSION **Board members attendance only**				
Catch-up and intelligence sharing				10:30 (30 mins)
Item		**Action**	**Speaker**	**Timing**
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (21) xx**	Note and comment	MH	11:05 (20 mins)
4.	Regulatory levers and technology **Paper (21) XX**	Agree	AOC	11:05 (15 mins)
5.	Annual regulatory performance assessment report [briefing paper / Q and A session tbc] **Paper (21) XX**	Discuss	AL	11:20 (20 mins)
6.	Diversity and Inclusion progress update **Paper (21) XX**	Discuss	CW	11:40 (10 mins)
By consent:				
7.	Finance Report to 31 December 2021 **Paper (21) xx**	Note	Chair	11:50 (10 mins)
8.	Health and Safety Policy **Paper (21) xx**	Agree		
9.	Minutes of the previous meeting – 30 November 2021	Note		
10.	Board action tracker	Approve		

11.	Papers circulated out of committee since last meeting: • Paper (21) xx – *Available on request*	Note		
12.	Forward look *Draft agenda for next Board meeting attached*	Note		
13.	AOB	Consider		
14.	Wrap up and summary	Note		
Lunch break – 12:00 – 13:00				
Speaker session:				
OPBAS knowledge sharing session		Note	OPBAS	13:00 (60 mins)
Close 14:00				

Date and Time of Next Meeting: 1 March 2022 at 10:30 - TBC
Venue: LSB Offices