

Legal Services Board
Board meeting 17 July 2018: Board papers

Date: 17 July 2018
Time: 10:00 – 13:30

Venue: Meeting Room 1
2nd Floor, ORR
One Kemble Street
London
WC2B 4AN

For more information contact:
Steph North | Corporate Governance Manager

LEGAL SERVICES BOARD

Agenda

Date: 17 July 2018 **Time:** 10:00 **Venue:** One Kemble Street

Member attendance:	Catharine Seddon (chairing), Helen Phillips (Chair – <i>joining remotely</i>) Terry Babbs, Jemima Coleman, Marina Gibbs, Jeremy Mayhew, Michael Smyth, Neil Buckley
In attendance:	Caroline Wallace (Strategy Director), Holly Perry (Head of Corporate Services/Minutes), Nicola Noble (Legal Adviser)
Apologies:	David Eveleigh, Danielle Viall (Senior Legal Adviser)
Attendance for agenda items:	Angela Latta, Bryony Sheldon and Craig Wakeford (item 4), Chris Nichols and Tom Peplow (item 5), Ian Wilson (item 7), Rusere Shoniwa (item 8),
External attendance:	Paul Smith, Chairman, Eversheds Sutherland (item 14)
Observers:	Steph North, Corporate Governance Manager (minutes), Lau Ciocan, Consumer Panel Associate, Ben Cavanagh, Policy Associate, Huw Penson, Corporate Affairs Associate

PRIVATE SESSION	
Board members attendance only	
1. Approval of the minutes of the 24 May 2018 private session	10:00
2. External Board evaluation – action plan	10:00 (15 mins)
3. Office move	10:15 (15 mins)

Item	Action	Speaker	Timing	
BOARD MEETING				
1.	Welcome and apologies	Note	CS	
2.	Declarations of interest relevant to Board business			
3.	Chief Executive's progress report – July 2018 Paper (18) 33	Note and comment	NB	10:35 (10 mins)
4.	IGR - LSB consultation response document – final draft Paper (18) 34	Approve	CW / BS	10:45 (25 mins)
5.	Disciplinary and enforcement processes Paper (18) 35	Note and comment	CN / TP	11:10 (20 mins)
6.	OLC Annual Report & Accounts 2017/18 <i>To follow electronically around 13 July</i> Paper (18) 36	Note	NB	11:30 (5 mins)
7.	Performance reporting: (i) Impacts tracking (ii) Q1 performance report – April to June 2018 Paper (18) 37	Consider	NB / HP / IW	11:35 (15 mins)
8.	Finance report to 30 June 2018	Review	RS	11:50

	Paper (18) 38			(5 mins)
9.	Minutes of the previous meetings - 24 May 2018 and 26 June 2018 <i>24 May Board meeting agreed by circulation</i>	Note	CS	11:55 (5 mins)
10.	Board action tracker	Review		
11.	Committee membership – RNC Paper (18) 39			
12.	Report of the 4 July 2018 RNC meeting Paper (18) 40	Note	JC	12:00 (5 mins)
13.	Reflections Forward look <i>Draft agenda for next Board Meeting attached</i>	Consider	CS	12:05 (5 mins)
14.	AOB			
BREAK 12:10 – 12:20				
15.	External speaker - Paul Smith, Chairman, Eversheds Sutherland	Note	PS	12.20 (40 mins)
CLOSE				13:00

Date and Time of Next Meeting: 20 September 2018 at 11:00

Venue: One Kemble Street, London WC2B 4AN