

Registers of licensed bodies: section 87(4) rules

Version 2, April 2018

A. DEFINITIONS

1. Words defined in these **rules** have the following meanings:

Act	the Legal Services Act 2007
Board	the Legal Services Board
licensed body	has the meaning given in section 71(2) of the Act
licensing authority	has the meaning given 73(1) of the Act
reserved legal activity	has the meaning given in section 12 of and Schedule 2 to the Act

B. WHAT DO THESE RULES APPLY TO?

2. These **rules** are the rules that the **Board** has made in compliance with section 87(4) of the **Act** in order to specify the information to be held on the registers of **licensed bodies**.
3. These **rules** are to be read in conjunction with the **Act**, together with any other relevant provisions made by or by virtue of this **Act**, or any other enactment, rules, policies or guidance produced by the **Board** from time to time.
4. In the event of any inconsistency between these **rules** and the provisions of the **Act**, the provisions of the **Act** prevail.
5. The **Board** reserves the right to amend these **rules** from time to time. When amendments are made, the **Board** will, when required to do so under section 205 of the **Act**, publish a draft of the amended **rules** and invite representations.

C. REQUIREMENTS FOR THE PURPOSES OF SECTION 87(4)

6. The register of **licensed bodies** that each **licensing authority** holds under section 87(1) of the **Act** shall contain at least the following information:
 - a) the name of the **licensed body**

- b) whether the licence is suspended or revoked and the date on which suspension or revocation took place
 - c) enforcement action or sanction on the **licensed body**, its owner or any employee not including administrative fines
 - d) trading name of the **licensed body**
 - e) previous names of the **licensed body**
 - f) all company registration numbers, charity numbers or equivalent
 - g) the date the licence was issued
 - h) the registered address of the **licensed body**
 - i) the practising address(es) of the **licensed body**
 - j) the names of the head of legal practice and the head of finance and administration
 - k) the authorising body of the head of legal practice
 - l) the **reserved legal activities** that the **licensed body** is authorised to undertake.
7. In addition to the requirements on the **licensing authority** under section 87(3) of the **Act**, the register should be available electronically via the **licensing authority's** website, or similar.

D. FURTHER INFORMATION

8. If you have any questions about these **rules** you should contact the **Board** as set out below:
- a) if by email, to: contactus@legalservicesboard.org.uk
 - b) if by post or courier, to: the relevant address of the **Board** as set out on its website

For the attention of: Licensing Authority Administrator