

Rules for LSB review of decisions about licence applications made to it

Version 2, April 2018

A. DEFINITIONS

1. Words defined in these **rules** have the following meanings:

Act	the Legal Services Act 2007
applicant	a licensable body that submits an application
application	an application submitted to the Board under paragraph 1 of Schedule 12 to the Act for a decision that the applicant is entitled to apply for a licence to LSB(LA)
Board	the Legal Services Board (acting otherwise than in its capacity as a licensing authority)
competent licensing authority	has the meaning given in paragraph 5 of Schedule 12 to the Act
licensable body	has the meaning given in section 72 of the Act
licensing authority	has the meaning given in section 73(1) of the Act
LSB(LA)	the Legal Services Board (acting in its capacity as a licensing authority)
potentially competent licensing authority	has the meaning given in paragraph 6 of Schedule 12 to the Act

B. WHO DO THESE RULES APPLY TO?

2. These **rules** are the rules that the **Board** has made in compliance with paragraph 2(4) of Schedule 12 to the **Act** to set out the grounds on which the **Board** may review any decision made by it about an **application**.
3. These **rules** are to be read in conjunction with the **Act**, together with any other relevant provisions made by or by virtue of this **Act**, or any other enactment, rules, policies or guidance produced by the **Board** from time to time.

4. In the event of any inconsistency between these **rules** and the provisions of the **Act**, the provisions of the **Act** prevail.
5. The **Board** reserves the right to amend these **rules** from time to time. When amendments are made, the **Board** will, when required to do so under section 205 of the **Act**, publish a draft of the amended **rules** and invite representations.

C. GROUNDS FOR THE BOARD TO REVIEW ITS DECISION

6. If the **Board** granted the **application**, it may review its decision if the ground on which the **application** was granted ceases to be made out before the **LSB(LA)** determines any **application** for a licence made by the **applicant**.
7. If the **Board** refuses to grant the **application**, it may at its discretion review its decision following receipt of a written request from the **applicant** which sets out the reasons why it considers the **Board** has made an incorrect decision.
8. The **Board** may review its decision about an **application** if it considers it appropriate to do so.

The outcome of a review

9. After reviewing its decision the **Board** will give a notice to the **applicant** stating the outcome of the review and giving reasons for its decision.
10. The **Board** will publish on its website a copy of any notice that it gives to the **applicant**.

Timing

11. If the **Board** decides to review its decision, it will do so as soon as reasonably practicable.

D. FURTHER INFORMATION

12. If you have any questions about these **rules** you should contact the **Board** as set out below:

a) if by email, to: schedule10approvals@legalservicesboard.org.uk

b) if by post or courier, to: the relevant address of the **Board** as set out on its website

For the attention of: LA Designations Administrator