

Legal Services Board

Board meeting 2019: Board papers

Date: 18 September 2019
Time: 10:30 – 14:30

Venue: Meeting Room 10
2nd Floor, ORR
One Kemble Street
London
WC2B 4AN

For more information contact:
Steph North | Corporate Governance Manager

LEGAL SERVICES BOARD Agenda

Date: 18 September 2019 **Time:** 10:30 **Venue:** One Kemble Street

Member attendance:	Helen Phillips (Chair), Jemima Coleman, Marina Gibbs, Jeremy Mayhew, Tim Sawyer, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Caroline Wallace (Strategy Director), Danielle Viall (General Counsel), Holly Perry (Head of Corporate Services), Steph North, (Corporate Governance Manager - minutes), Chris Nichols (Director of Policy and Regulation)
Apologies:	Catherine Brown, David Eveleigh
Attendance for agenda items:	Melanie Stewart (item 6), Tom May (item 11), Steve Brooker, (Board speaker and items 11, 12)
External attendance:	Philip Goodstone, Partner, EY Law
Observers:	Ian Hamer, Board member designate, Carla Duval, Margie McCrone (and item 4), Paul Nezandonyi, Huw Penson

PRIVATE SESSION

Board members attendance only

External speaker - Philip Goodstone, EY Law, Partner

10:30

Item	Action	Speaker	Timing	
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:45 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report Paper (19) 41	Note and comment	MH	11:50 (20 mins)
4.	Arrangements for disciplinary oversight Paper (19) 42	Consider	CN / MM	12:10 (15 mins)
5.	LSB transparency Paper (19) 43	Consider	CN / HP	12:25 (20 mins)
6.	Finance Report to 31 August 2019 Paper (19) 44	Consider	MS	12:45 (5 mins)
7.	Minutes of the previous meeting – 16 July 2019	Approve		12:50 (10 mins)
8.	Board action tracker	Note		
9.	Items considered out of committee: <ul style="list-style-type: none"> OLC Annual Report and Accounts 2018/19 - Paper (19) 38 circulated 19 July 2019 	Note		

	<ul style="list-style-type: none"> • LSB Board evaluation 2019 – Paper (19) 39 circulated 5 September 2019 • New internal auditor proposal - Paper (19) 40 circulated 10 September 2019 • PLE revised scoping paper - circulated 30 July 2019 			
10.	Forward look <i>Draft agenda for next Board meeting attached, including plan for overnight stay in Newcastle</i>	Consider / decide		
11.	Individual legal needs research findings 2019 (ORAL)	Consider	TM	13:00 (25 mins)
12.	Planning for 2020/21 business plan	Discuss	CW / SB	13:25 (60 mins)
13.	Reflections	Consider	Chair	14:25 (5 mins)
14.	AOB	Note	Chair	
	CLOSE			14:30

Date and Time of Next Meeting: 22 October at 10:15

Venue: Northumbria University, Newcastle upon Tyne