

## **Legal Services Board**

### Board meeting 2019: Board papers

**Date:** 26 November 2019  
**Time:** 10:30 – 14:30

**Venue:** LSB offices, The Rookery

**For more information contact:**  
Steph North | Corporate Governance Manager

# LEGAL SERVICES BOARD

## Agenda

**Date:** 26 November 2019 **Time:** 10:30 **Venue:** The Rookery

<b>Member attendance:</b>	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, David Eveleigh, Marina Gibbs, Ian Hamer, Catharine Seddon, Michael Smyth, Matthew Hill
<b>In attendance:</b>	Caroline Wallace (Strategy Director), Danielle Viall (General Counsel), Toakase Tonga (Legal Adviser), Holly Perry (Head of Corporate Services), Steph North, (Corporate Governance Manager - minutes), Chris Nichols (Director of Policy and Regulation)
<b>Apologies:</b>	None received
<b>Attendance for agenda items:</b>	Steve Brooker (items 3, 6-8, 15), Angela Latta (item 5), Craig Wakeford (item 7), Melanie Stewart (items 6, 8, 9)
<b>External attendance:</b>	Professor Stephen Mayson (item 3), Kate Briscoe (item 15)
<b>Observers:</b>	Rachael Goldwater, Juliet Glennie, Agapi Kasimati, Tom May (items 3, 15), Paul Nezandonyi

<b>PRIVATE SESSION</b>				
<b>Board members attendance only</b>				
Catch-up and intelligence sharing				10:30 (20 mins)
Item	Action	Speaker	Timing	
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	10:50 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Prof Mayson – findings of the interim report into reform of the legal services regulatory framework <b>Paper (19) 55 refers</b>	Note	SM	10:55 (40 mins)
4.	Chief Executive's progress report <b>Paper (19) 56</b>	Note and comment	MH	11:35 (10 mins)
5.	The future of regulatory performance <b>Paper (19) 57</b>	Note and comment	CN	11:45 (15 mins)
6.	Draft LSB business plan and budget 2020/21 <b>Paper (19) 58</b>	Discuss	SB/CW/MS	12:00 (20 mins)
7.	OLC draft budget principles <b>Paper (19) 59</b>	Discuss	SB	12:20 (15 mins)
8.	LSB's approach to risk including risk appetite and the new corporate risk register <b>Paper (19) 60</b>  <i>Sandwich lunch to be available during this session</i>	Review	MH/JP/HP	12:35 (50 mins)
9.	Finance Report to 31 October 2019	Consider	MS	13:25

	<b>Paper (19) 61</b>			(5 mins)
10.	Plans for the out of London event 2020 <b>Paper (19) 62</b>	Review	MH	13:30 (10 mins)
11.	Minutes of the previous meeting – 22 October 2019	Approve	Chair	13:40 (5 mins)
12.	Board action tracker	Note		
13.	Papers circulated out of committee since last meeting:  Annual review of LSB Health and Safety policy <b>Paper (19) 54</b> <i>Previously circulated on 8 November 2019</i>  Annual Review of LSB Governance Manual <b>Paper (19) 53</b> <i>Previously circulated on 8 November 2019</i>  Quarter 2 Performance Report <b>Paper (19) 52</b> <i>Previously circulated on 1 November 2019</i>	Note		
14.	Forward look <i>Draft agenda for next Board meeting attached</i>	Consider		
15.	External Board speaker – Kate Briscoe, founder and CEO, Legal Beagles <b>Oral</b>	Note	KB	13:45 (40 mins)
16.	Reflections	Note	Chair	14:25 (5 mins)
17.	AOB	Consider	Chair	
	CLOSE			<b>14.30</b>

**Date and Time of Next Meeting:** 22 January 2020 at 10:30

**Venue:** LSB offices, Third floor, The Rookery, 2 Dyott Street, WC1A 1DE