

**Certificate of compliance with Internal governance
rules 2019**

On behalf of the Board of The Chartered Institute of Legal Executives, I Professor Christopher Bones, certify that the obligations are understood and that The Chartered Institute of Legal Executives is in compliance with the Internal governance rules 2019 made under Section 30 of the Legal Services Act 2007.

Each rule is initialled to certify compliance.

Rule 1	The overarching duty	[✓]
Rule 2	Duty to delegate	[✓]
Rule 3	Provision of assurance to approved regulator	[✓]
Rule 4	Regulatory Autonomy	[✓]
Rule 5	Prohibition on dual roles	[✓]
Rule 6	Individual conduct	[✓]
Rule 7	Governance: lay composition	[✓]
Rule 8	The regulatory board: appointments and terminations	[✓]
Rule 9	Regulatory resources	[✓]
Rule 10	Regulatory body budget	[✓]
Rule 11	Shared services	[✓]
Rule 12	Communication by persons involved in regulation	[✓]
Rule 13	Candour about compliance	[✓]
Rule 14	Disputes and referrals for clarification	[✓]
Rule 15	Guidance	[✓]
Rule 16	Saving provisions	[✓]
Rule 17	Exemptions	[✓]

This certificate is accompanied by an explanation of the actions taken by The Chartered Institute of Legal Executives to ensure compliance. (Annex A)

This certificate is accompanied by a copy of the Board minute recording the decision taken to certify compliance. (Annex B)

Signed:  Professor Christopher Bones, Chair of CILEx

On behalf of the Board of The Chartered Institute of Legal Executives