

Certificate of compliance with Internal governance rules 2019

On behalf of the Chartered Institute of Trade Mark Attorneys (CITMA) I, Richard Goddard, President of CITMA certify that the obligations are understood and that CITMA is in compliance with the Internal Governance Rules 2019 made under Section 30 of the Legal Services Act 2007.

Each rule is initialled to certify compliance.

Rule 1	The overarching duty	[RG]
Rule 2	Duty to delegate	[RG]
Rule 3	Provision of assurance to Approved Regulator	[RG]
Rule 4	Regulatory Autonomy	[RG]
Rule 5	Prohibition on dual roles	[RG]
Rule 6	Individual conduct	[RG]
Rule 7	Governance: lay composition	[RG]
Rule 8	The regulatory board: appointments and terminations	[RG]
Rule 9	Regulatory resources	[RG]
Rule 10	Regulatory body budget	[RG]
Rule 11	Shared services	[RG]
Rule 12	Communication by persons involved in regulation	[RG]
Rule 13	Candour about compliance	[RG]
Rule 14	Disputes and referrals for clarification	[RG]
Rule 15	Guidance	[RG]
Rule 16	Saving provisions	[RG]
Rule 17	Exemptions	[RG]

This certificate is accompanied by an explanation in the covering email of the actions taken by CITMA to ensure compliance.

Compliance with the IGR was deemed to be completed by the Council of CITMA with the approval of the new Delegation Agreement at a meeting of the Council held on 23rd June 2020. The certificate was therefore duly approved for signature and a copy of the draft and final minutes will be forwarded once available/approved.

Signed:



On behalf of the Board of the Chartered Institute of Trade Mark Attorneys