

Legal Services Board
Board meeting 2021: Board papers

Date: 19 January 2021
Time: 10:30 – 13:00

Venue: Via Zoom

For more information contact:
Steph North | Corporate Governance Manager

Agenda

Date: 19 January 2021 **Time:** 10:30 **Venue:** Zoom

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Marina Gibbs, Stephen Gowland, Ian Hamer, Catharine Seddon, Michael Smyth, Matthew Hill
In attendance:	Steve Brooker (Head, Policy Development and Research), Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Paul Nezandonyi (Head, Communications and Engagement), Steph North, (Corporate Governance Manager - minutes), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	Flora Page
Attendance for agenda items:	Sally Al-Saleem (item 4), Robin Geddes (items 5-6), Aisling O'Connell (item 7), Steve Violet (item 8)
External attendance:	None
Observers:	Rachael Goldwater, Lynn Anderson Clark

PRIVATE SESSION				
Board members attendance only				
Catch-up and intelligence sharing				10:30 (30 mins)
Item	Action	Speaker	Timing	
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report Paper (21) 01	Note and comment	MH	11:05 (15 mins)
4.	PCF review – final rules and guidance Paper (21) 02	Agree	SAS	11:20 (10 mins)
BREAK 11:30 – 11:45				
5.	CMA progress review: initial analysis Paper (21) 03	Discuss	RG	11:45 (15 mins)
6.	Quality indicators Paper (21) 04	Note and discuss	RG	12:00 (15 mins)
7.	Technology project update Paper (21) 05	Consider and note	AOC	12:15 (15 mins)
8.	Review of approval process for alterations to regulatory arrangements Paper (21) 06	Consider and discuss	SV	12:30 (10 mins)
Items by consent:				
9.	Finance Report to 31 December 2020 Paper (21) 07	Consider	Chair	12:40 (5 mins)
10.	Minutes of the previous meeting – 2 December 2020			

11.	Board action tracker	Note		
12.	Papers circulated out of committee since last meeting: <ul style="list-style-type: none"> • None 	Note		
13.	Forward look <i>Draft agenda for next Board meeting attached</i>	Consider		
14.	Reflections	Note	Chair	12:45 (5 mins)
15.	AOB - Speaker programme for 2021	Note	Chair	12:50 (5 mins)
	Close			12:55

Date and Time of Next Meeting: 23 February 2021 at 10:30

Venue: by videoconference