

Appendix A Scheme of Delegation

TABLE 1: Delegation of Authority to LSB Board, Chief Executive and Budget holders

	Ministry of Justice	LSB Board	Chief Executive	Directors (Enabling Services, General Counsel, Regulatory Policy) Head, Finance and IT	Other Budget Holders
Authority to incur budgeted resource or capital expenditure (enter into a contractual obligation) – per transaction.	subject to ministerial approval	Annual budget	£250k	£100k	£100k
Authority to incur unbudgeted resource expenditure – per transaction.		Annual budget	£250k	£100k	£50k
Authority to incur unbudgeted capital		Projects approved by MoJ where not in annual plan and require MoJ authority	Approval subject to ratification by board	£20k	£Nil

expenditure – per transaction.					
LSB payroll		£5m	£500k	£300k	N/A
Supplier payments		£1m	£250k	£150k	£20k
Cash transfers		£2m	£500k	£500k	N/A
Other payments		£1m	£100k	£20k	N/A