Legal Services Board
Board meeting 2023: Agenda

Date: **21 March 2023**
Time: **10:30 – 14:35**

Venue: **LSB Offices**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
Agenda

Date: 21 March 2023 **Time**: 10:30 **Venue**: LSB Offices

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Gary Kildare, Habib Motani, Catharine Seddon , Flora Page, Matthew Hill
In attendance:	Ethan Fleming (Corporate Governance Manager – Minutes) Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Margie McCrone (Head, Strategy and Policy), Paul Nezandonyi (Head, Communications and Engagement), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	
Attendance for agenda items:	Robin Geddes, Kerry Gilsenan, Tom May, Nick Berggren, Sally Al-Saleem, Steve Violet, Lola Bello
External attendance:	Elisabeth Davies (OLC Chair), Paul McFadden (Chief Ombudsman OLC), Sarah Chambers (LSCP Chair)
Observers:	Alan Kershaw (Chair designate), Natalie Donaldson

Item		**Action**	**Speaker**	**Timing**
PRIVATE SESSION **Board members attendance only**				
• Catch-up and intelligence sharing				10:30 (30 mins)
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (23) 12**	Discuss	MH	11:05 (20 mins)
4.	Final LSB Business Plan and Budget 2023/24 **Paper (23) 13**	Agree	RG/SH	11:25 (15 mins)
5.	Further Assurance on LSB's Remit **Paper (23) 14**	Decision	MH / DV	11:40 (20 mins)
6.	Research Data Digest **Paper (23) 15**	Discuss	TM	12:00 (30 mins)
7.	LSCP workplan 2023/24 **Paper (23) 16**	Endorse	SC	12:30 (20 mins)
Break – 12:50 – 13:15				
8.	OLC Budget Application 2023/24 **Paper (23) 17**	Agree	MM	13:15 (30 mins)

9.	Scope of Regulation **Paper (23) 18**	Discuss	SV	13:45 (20 mins)
10.	ARAC Update • Oral Report of the meeting of the 8 March • ARAC Annual Report - **Paper (23) 19**	Agree	ARAC Chair	14:05 (10 mins)
11.	RNC Update • Report of the meeting of the 1 February (minutes previously circulated) • RNC Annual Report - **Paper (23) 20**	Agree	RNC Chair	14:15 (10 mins)
By consent:				
12.	Finance Report to 28 February 2023 **Paper (23) 21**	Note	Chair 14:25 (10 mins)	
13.	Annual review of LSB Health & Safety policy **Paper (23) 22**	Note		
14.	Minutes of the previous meeting – 21 February 2023	Note		
15.	Board action tracker	Approve		
16.	Papers circulated out of committee since last meeting: • Paper (23) 09 – Q3 report • Paper (23) 11 – Finance Report *Available on request*	Note		
17.	Forward look *Draft agenda for next Board meeting attached*	Note		
18.	AOB	Discuss		
19.	Wrap up and summary	Note		
Close 14:35				

Date and Time of Next Meeting: 30 March 2023 at 16:00 - Virtual

25 April 2023 at 10:30am
Venue: LSB Offices