Legal Services Board
Board meeting 2022: Agenda

Date: **29 November 2022**
Time: **10:30 – 14:30**

Venue: **LSB Offices**

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD
DRAFT Agenda

Date: 29 November 2022 **Time**: 10:30 **Venue**: LSB Offices

Member attendance:	Helen Phillips (Chair), Catherine Brown, Jemima Coleman, Stephen Gowland, Habib Motani, Catharine Seddon, Matthew Hill
In attendance:	Ethan Fleming (Corporate Governance Manager – Minutes) Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Chris Nichols (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	Gary Kildare, Flora Page
Attendance for agenda items:	Campbell Tickell, Robin Geddes, Clare Brown
External attendance:	OLC – Elisabeth Davies, Paul McFadden, David Peckham
Observers:	Natalie Donaldson

Item		**Action**	**Speaker**	**Timing**
PRIVATE SESSION **Board members attendance only**				
	• Catch-up and intelligence sharing • Board Evaluation Report			10:30 (30 mins) 11:00 (30 mins)
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	11:30 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (22) 59**	Discuss	MH	11:35 (20 mins)
4.	LSB Draft Business Plan and budget 2023/24 **Paper (22) 60**	Agree	RG/SH	11:55 (20 mins)
5.	Annual Conference Evaluation **Paper (22) 61**	Discuss	SC	12:15 (20 mins)
Break – 12:35 – 13:05				
6.	OLC draft budget 2023/24 and mid-year stocktake (reviewing progress on performance) **Paper (22) 62**	Agree	OLC	13:05 (45 mins)
7.	Corporate Risk Register **Paper (22) 63**	Discuss	EF	13:50 (10 mins)
8.	ARAC Update **Oral**	Note	Chair of ARAC	14:00 (5 mins)
By consent:				
9.	Finance Report to 31 October 2022 **Paper (22) 64**	Note	Chair	14:05 (10 mins)
10.	Corporate Governance Manual **Paper (22) 65**			
11.	Minutes of the previous meeting – 18 October 2022	Note		
12.	Board action tracker	Approve		
13.	Papers circulated out of committee since last meeting:	Note		

	• Paper (22) 58 – 2022-23 Q2 Performance Report *Available on request*			
14.	Forward look *Draft agenda for next Board meeting attached*	Note		
15.	AOB	Discuss		
16.	Wrap up and summary	Note		
Close 14:15				

Date and Time of Next Meeting: 24 January 2023 at 10:30am
Venue: MS Teams