

Legal Services Board

Board meeting February 2024: Agenda

Date: 27 February 2024
Time: 10:30 – 14:30

Venue: LSB Offices

For more information contact:
Ethan Fleming | Corporate Governance Manager

LEGAL SERVICES BOARD

Agenda

Date: 27 February 2024 **Time:** 10:30 **Venue:** LSB Offices

Member attendance:	Alan Kershaw (Chair), Kate Briscoe, Catherine Brown, Clare Brown, Gary Kildare, Habib Motani, Lizzie Peers, Flora Page, Meena Sankar (Board Apprentice), Matthew Hill
In attendance:	Ethan Fleming (Corporate Governance Manager – Minutes) Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Margie McCrone (Head, Strategy and Policy), Paul Nezandonyi (Head, Communications and Engagement), Richard Orpin (Director, Regulation and Policy), Holly Perry (Director, Enabling Services), Danielle Viall (General Counsel)
Apologies:	
Attendance for agenda items:	Lorena Esposito-Storey, Mia Biles, Nicola Noble, Team Engine
External attendance:	Mike Freer MP
Observers:	

Item	Action	Speaker	Timing
BOARD SPEAKER SESSION Parliamentary Under Secretary of State for the Ministry of Justice Mike Freer MP			10:30 (45 mins)
PRIVATE SESSION Board members attendance only			
Catch-up and intelligence sharing			11:15 (45 mins)
Break – 12:00 – 12:30			
DEVELOPMENT SESSION			
AI – Benefits, Risks and Opportunities for the LSB <i>Session to be delivered by Paul Nezandonyi, Head of Communications and Stakeholder Engagement, on how we maximise the opportunities and benefits of artificial intelligence to support the delivery of our work at the LSB while managing any risks and avoiding pitfalls.</i>			12:30 (60 mins)
BOARD MEETING			
1.	Welcome and apologies	Note	Chair 13:30 (5 mins)
2.	Declarations of interest relevant to the business of the Board		
3.	Statutory Guidance – Technology and Innovation Paper (24) 07	Agree	LES 13:35 (20 mins)
4.	Annual Conference Update - Oral	Note	PN 13:55 (10 mins)
By consent:			
5.	Minutes of the previous meeting – 23 January 2024	Note	Chair 14:05 (10 mins)
6.	Finance Report to 31 January 2024	Note	

	Paper (24) 08			
7.	Board action tracker	Approve		
8.	Papers circulated out of committee since last meeting: Paper (24) 06 – Q3 Report	Note		
9.	Forward look <i>Draft agenda for next Board meeting attached</i>	Note		
10.	AOB	Discuss		
11.	Wrap up and summary	Note		
12.	Board Training – Board Portal Software	Note	Team Engine	14:15 (30 mins)
Close 14:45				

Date and Time of Next Meeting: 26 March 2024 at 10:30

Venue: LSB Offices