

LSB BOARD

ACTION TRACKER

Updated: 3 June 2024

The action tracker will come to every Board meeting providing progress and updates on actions from previous meetings.

No.	Meeting Date	Agenda Item Title	Action	Action Owner	Progress Update	Expected completion date
1	17-Oct-23	CEO's Report	A workshop to be held on risk appetite	HP	Scheduled for September 2024	Sep-24
2	28-Nov-23	OLC Draft Budget	Executive to report to the Board on the BSB's approach to using LeO to triage cases.	AL	Complete - Assurance received from the BSB that this practice has been changed.	Jun-24
3	23-Jan-24	Annual regulatory performance assessment report	Executive to report to the Board with further analysis and actions from the regulatory performance assessment	AL	In progress - Discussed at the June ARAC meeting and will be followed by a discussion at the October meeting before presentation to the November Board	Nov-24
4	26-Mar-24	CEO's Report	Executive to provide advice on if a Chair to Chair letter was needed to the SRA and BSB on the Post Office issues	RO/AL	Complete - Chair to Chair letter not currently needed with a CEO to CEO letter to be sent instead.	Jun-24
5	26-Mar-24	Office for Legal Complaints (OLC) Budget Application 2024/25	The OLC to provide a plan for the publication of decisions to the LSB.	JL	To be discussed at the Board to Board meeting with OLC in July	Jul-24
6	26-Mar-24	LSCP Workplan	Updated Memorandum of Understanding between LSCP and LSB to be signed	DV	Complete - MOU signed and published	May-24
7	4/30/2024	CEO's Report	Chair would write to the BSB Chair outlining the Board's concerns, the need for change and for effective leadership.	RO	Complete - letter sent	May-24
8	4/30/2024	CEO's Report	Board to be provided with a summary document on the LSB's enforcement tools	AL	In progress - to be reviewed and uploaded to Team Engine.	Jun-24
9	4/30/2024	Theory of Change Model	A short document to Board setting out the theory of change model and the LSB's approach to embedding it within the organisation	SO	In progress	Jun-24