Legal Services Board
Board meeting 2024: Agenda

Date: **26 November 2024**
Time: **10:30 – 14:30**

Venue: **LSB Offices**

For more information contact:
Holly Perry | Director, Enabling Services

LEGAL SERVICES BOARD
Agenda

Date: 26 November 2024 **Time**: 10:30 **Venue**: LSB Offices

Member attendance:	Alan Kershaw (Chair), Kate Briscoe, Catherine Brown, Clare Brown, Gary Kildare, Habib Motani, Christine Nwaokolo, Lizzie Peers, Flora Page, Craig Westwood, Meena Sankar (Board Apprentice)
In attendance:	Stuart Hamill (Head, Finance and IT), Angela Latta (Head, Performance and Oversight), Jelena Lentzos (Head, Policy and Delivery), Heather McLoughlin (Corporate Governance Manager – minutes), Paul Nezandonyi (Head, Communications and Engagement), Samuel Omolade (Head, Strategy and Research) Richard Orpin (Director, Policy and Regulation), Holly Perry (Director, Enabling Services), Toakase Tonga (General Counsel)
Apologies:	
Attendance for agenda items:	Tania Hardcastle, Robert Morrison, Mia David-Biles
External attendance:	OLC Chair and Chief Executive
Observers:	

Item		**Action**	**Speaker**	**Timing**
PRIVATE SESSION **Board members attendance only**				
Catch up and intelligence sharing				10:30 (45 mins)
Strategic discussion on Legal Services Act				11:15 (45 mins)
BOARD MEETING				
1.	Welcome and apologies	Note	Chair	12:00 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	Chief Executive's progress report **Paper (24) 51**	Discuss	CW	12:05 (10 mins)
4.	LSB draft business plan and budget 2025/26 **Paper (24) 52**	Agree	TH, SO, SH	12:15 (20 mins)
Break – 12:35 – 13:05				
5.	OLC draft business plan and budget 2025/26 **Paper (24) 53**	Agree	OLC	13:05 (45 mins)
6.	Corporate Governance Manual **Paper (24) 54**	Agree	HP	13.50 (10 mins)
7.	ARAC update - oral	Note	Chair of ARAC	14.00 (5 mins)
8.	Minutes of the previous meeting – 22 October 2024	Agree	Chair	14:05 (5 mins)

<table>
<tr><td colspan="5">By consent:</td></tr>
<tr><td>9.</td><td>Finance Report to 31 October 2024
Paper (24) 55</td><td>Note</td><td rowspan="6">Chair</td><td rowspan="6">14:10
(5 mins)</td></tr>
<tr><td>10.</td><td>Board action tracker</td><td>Note</td></tr>
<tr><td>11.</td><td>Papers circulated out of committee since last meeting (available on request from the Board Secretary):
Paper (24) 50 - Q2 Performance Report 2024</td><td>Note</td></tr>
<tr><td>12.</td><td>Forward look
Draft agenda for next Board meeting attached</td><td>Note</td></tr>
<tr><td>13.</td><td>AOB</td><td>Discuss</td></tr>
<tr><td>14.</td><td>Reflections Wrap up and summary</td><td>Note</td></tr>
<tr><td>15.</td><td>Board Apprentice Reflections</td><td>Discuss</td><td>MS</td><td>14:15
(10 mins)</td></tr>
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Date and Time of Next Meeting: 21 January 2025 at 10:30
Venue: Virtual / Teams