

Summary of expenses approved for reimbursement between 01/04/2021 and 31/03/2022

1. LSB Board Members

LSB Board	Helen Phillips	Catherine Brown	Jemima Coleman	Michael Smyth	Matthew Hill	Catharine Seddon	Ian Hamer	Flora Page	Stephen Gowland	Gary Kildare	Accruals	TOTAL
Accommodation									£243	£349		£592
Mileage												£0
Parking & Charges												£0
Bus/Tube Travel										£14		£14
Rail Travel		£282			£129				£766	£256		£1,433
Taxi Travel									£72			£72
Other												£0
Air travel												£0
Subsistence									£34			£34
Accruals											£1,228	£1,228
Total 2021-22	£0	£282	£0	£0	£129	£0	£0	£0	£1,115	£619	£1,228	£3,374
Total 2020-21	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£720	-£720
Variance	£0	-£282	£0	£0	-£129	£0	£0	£0	-£1,115	-£619	-£1,948	-£4,094

TOTAL EXPENSES	LSB Board	2021-22	£3,374
TOTAL EXPENSES	LSB Board	2020-21	-£720
TOTAL EXPENSES	LSB Board	2019-20	£13,440

- LSB Board members' expenses in relation to travel and subsistence in 2021-22 are £3,734. There were 2 in person Board meetings in 2021-22 (September 2021 and March 2022) and 1 cancelled in person Board meeting in November 2021 (due to Covid). The remaining LSB Board, Audit and Risk Committee (ARAC) and Remuneration Committee (RNC) meetings were held remotely. This has generated a travel and subsistence saving of £10,066 when compared to the last pre Covid year (2019-20) when LSB Board expenses were £13,440.

2. OLC Board Members

OLC board	Elisabeth Davies	Annette Lovell	Elizabeth Bellamy	Jane Martin	Harindra Punchihewa	Dale Simon	Alison Sansome	Martin Spencer	Rodney Bulmer	Shrinivas Honap	Wanda Goldwag	Accruals	TOTAL
Accommodation	£95	£186	£348		£95	£236	£335	£282					£1,577
Mileage		£143	£21		£164		£18	£466					£812
Parking & Charges		£28	£6				£57	£76					£168
Bus/Tube Travel													£0
Rail Travel	£1,529		£425	£31		£145	£296						£2,425
Taxi Travel			£7	£6									£13
Other													£0
Air travel													£0
Subsistence		£34	£62			£33	£71	£16					£215
Accruals												£1,000	£1,000
Total 2021-22	£1,624	£391	£869	£37	£259	£414	£777	£841	£0	£0	£0	£1,000	£6,211
Total 2020-21	£0	£0	£256	£0	£0	£0	£0	£0	£0	£0	£48	£0	£304
Variance	-£1,624	-£391	-£612	-£37	-£259	-£414	-£777	-£841	£0	£0	£48	-£1,000	-£5,907

TOTAL EXPENSES	OLC board	2021-22	£6,211	
TOTAL EXPENSES	OLC board	2020-21	£304	
TOTAL EXPENSES	OLC board	2019-20	£7,327	£1,116

- OLC Board members' expenses in relation to travel and subsistence in 2021-22 are £6,211. There were several in person OLC meetings in 2021/22 including 4 board meetings (Sep 21, Oct 21, Feb 22 and Mar 22), the March 22 ARAC and a board workshop as well as travel to other events such as the LSB Board meeting in March 2022. These expenses are broadly comparable to cost of expenses in the last pre Covid year 2019-20, where the spend was £7,327.

3. Consumer Panel Members

Consumer Panel	Sarah Chambers	Mark McLaren	Adam Cooper	David Abbot	Elizabeth Owen	Paul Crook	Lisa Davis	Daniel Newman	Lola Bello	Heidi Evelyn	Accruals	TOTAL
Accommodation												£0
Mileage												£0
Parking & Charges												£0
Bus/Tube Travel												£0
Rail Travel				£129					£104	£92		£324
Taxi Travel												£0
Other												£0
Air travel												£0
Subsistence												£0
Accruals											£500	£500
Total 2021-22	£0	£0	£0	£129	£0	£0	£0	£0	£104	£92	£500	£824
Total 2020-21	£0	£0	£0	£0	£0	£11	£0	£0	£0	£0	£0	£11
Variance	£0	£0	£0	-£129	£0	£11	£0	£0	-£104	-£92	-£500	-£813

TOTAL EXPENSES	Consumer Panel	2021-22	£824	
TOTAL EXPENSES	Consumer Panel	2020-21	£11	
TOTAL EXPENSES	Consumer Panel	2019-20	£1,416	£592

- Consumer Panel members expenses in relation to travel and subsistence in 2021-22 are £824. This have been several Consumer Panel meetings held at the Rookery using the hybrid format with some Panel members appearing in person and some remotely via Teams. There is a saving of £592 when compared to the cost of expenses in the last pre Covid year, 2019-20, where the spend was £1,416.

4. Senior Leadership Team

SLT members	Steve Brooker	Chris Nichols	Holly Perry	Danielle Viall	Angela Latta	Paul Nezandonyi	Stuart Hamill	Margie McClone	Accruals	TOTAL
Accommodation										£0
Mileage										£0
Parking & Charges										£0
Bus/Tube Travel										£0
Rail Travel										£0
Taxi Travel										£0
Other										£0
Air travel										£0
Subsistence										£0
Accruals										£0
Total 2021-22	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total 2020-21	£0	£0	£87	£0	£0	£0	£0	£0	£0	£87
Variance	£0	£0	£87	£0	£0	£0	£0	£0	£0	£87

TOTAL EXPENSES	SLT members	2021-22	£0	
TOTAL EXPENSES	SLT members	2020-21	£87	
TOTAL EXPENSES	SLT members	2019-20	£2,159	£2,159

- Senior Leadership team members expenses in relation to travel and subsistence in 2021-22 are zero. The in person LSB Board meetings have all been held in London and so the attendees from the executive cannot claim for travel or subsistence as these are deemed a commutable cost to a business as usual event. Holding all other Board, ARAC and RNC remotely has meant there has been a travel and subsistence saving of £2,159 when compared to the expenses spend in the last pre Covid financial year 2019/20.
- There will be travel and subsistence incurred in 2022-23 as there will be an in person Board meeting held in Leeds in June 2022.

Footnote

- LSB Board members, OLC Board members and Consumer Panel members are reimbursed travel expenses for attending their respective offices so their geographical location in the UK may explain the variance in expenses claimed
- These travel expenses will be grossed up, where appropriate, to ensure all PAYE and NIC liabilities are paid in full to HMRC.
- For 2021-22, the LSB will be submitting a PAYE Settlement Agreement (PSA) to HMRC for the first time to ensure these liabilities are settled correctly and in good time.